

Entry Form Requirement Check List

Updated May 19, 2005

The 2005 Consolidated Exhibition Standards incorporates numerous changes in an entry form's requirements.

If you wish, you may "cut and paste" from the Word file or PDF file to facilitate your cutting and pasting.

Entry Form requirements including page number and item in the 2005 CES.

1. Exhibition name must be included. (Page 2 - Item 4A).
2. Name, postal and email address, telephone and fax numbers, if available, of the General Chairman shall appear **on the entrant's retained portion** of the entry form. (Page 2 - Item 4B).
3. Name, postal and e-mail addresses of person(s) and website address, if applicable, from whom or where entry forms may be obtained. (Page 2 - Item 4C).
4. Sections, categories, and/or classes sponsored, including restrictions, if permitted or required by individual Division rules. (Page 2 - Item 4D).
5. Closing date (Page 2 - Item 4E).
6. Entry fee(s) (Page 2 - Item 4F).
7. Date(s) of judging (Page 2 - Item 4G)
8. Dates of proposed mailings for (1) notification cards (or e-mail notification) (2) return of total rejects (3) return of all entries (4) awards and (5) catalogs. (Page 2 - Item 4H)
9. Dates and locations of public exhibitions. (Page 2 - Item 4I).
10. Names, and briefly stated honors and qualifications of the judges. (Page 2 - Item 4J).
11. The official PSA Recognition Statement (also known as the PSA ad). This advertisement must be at least the same size as that of any other international recognizing body. (Page 2 - Item 4K).
The Recognition Statement can be downloaded from
www.psaexhibitionstandards.com
12. Form, with or without labels, to be filled in by the exhibitor and returned to the exhibition with the entry. (Page 2 - Item 4L).
13. "The exhibition is open to anyone; however, an entry may be rejected when the sponsoring organization or its agent, in its reasonable discretion, believes the entry does not conform to the exhibition rules and conditions. (Page 2 - Item 5A).

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14. "Entries must originate as photographs (image-captures of objects via light sensitivity) made by the entrant on photographic emulsion or acquired digitally. By virtue of submitting an entry, the entrant certifies the work as his own and permits the sponsors to reproduce all or part of the entered material free of charge for publication and/or display in media related to the exhibition. This may include low resolution posting on a website. The exhibition assumes no liability of any misuse of copyright. Images may be altered, either electronically or otherwise, by the maker and artwork or computer graphics created by the entrant may be incorporated if the photographic content predominates subject to divisional restrictions". All final work must be on photographic film, or on electronic file, or on photographic or electronic print material, mounting excepted. (Page 2 - Item 5b, 5c and 5d) **This replaces paragraph replaces "The Original Image"**

16. Judging order: One of the following statements: 1) an entrant's four images will be distributed throughout four rounds of judging, or 2) an entrant's four images will be presented to the judges consecutively. Or in the event an alternative procedure (such as simultaneous display of prints for judging) will be used, that statement shall be substituted. (Page 2, item 5E).

Entry Form Prohibitions:

1. There can be no restrictions as to subject matter except as outlined in the rules of specific sections, or specified by law in the country where the exhibition is held. (Page 2 - item 5F).
2. Entries must be limited to not more than 4 slides/prints per sections, category, or class. (Page 2 - Item 5G).